

COUNCIL PROCEEDINGS  
Regular Council Meeting - The Lyric  
July 5, 2023

1. ROLL CALL

Casper City Council met in regular session at 6:02 p.m., Tuesday, July 5, 2023. Present: Councilors Gamroth, Jensen, Cathey, Bond, Haskins, Engebretsen, Pollock, Vice Mayor Pacheco, and Mayor Knell.

2. PLEDGE OF ALLEGIANCE

Councilor Engebretsen led the audience in the pledge of allegiance.

3.A. EMERGENCY MEETING MINUTES APPROVAL

Moved by Councilor Bond, seconded by Councilor Engebretsen to, by minute action, approve the minutes of the June 16, 2023 Emergency Council Meeting, as published in the Casper Star Tribune on June 27, 2023. Motion passed.

3.B. REGULAR MEETING MINUTES APPROVAL

Moved by Councilor Cathey, seconded by Councilor Jensen to, by minute action, approve the minutes of the June 20, 2023 Regular Council Meeting, as published in the Casper Star Tribune on June 29, 2023. Councilors Engebretsen and Pollock abstained from voting. Motion passed.

3.C. EXECUTIVE SESSION MINUTES APPROVAL

Moved by Councilor Gamroth, seconded by Vice Mayor Pacheco to, by minute action, approve the minutes of the June 20, 2023 Executive Session. Councilors Engebretsen, Haskins and Pollock abstained from voting. Motion passed.

4. GENERAL BILLS & CLAIMS

Moved by Councilor Pollock, seconded by Councilor Bond to, by minute action, approve payment of the July 5, 2023, bills and claims, as audited by City Manager Napier. Motion passed.

Bills & Claims 07/05/23

6HGroup	Goods	1,430.50
71Const	Goods	927.29
AHusted	Reimb	394.69
Airgas	Goods	2,838.57
AirInnvtns	Services	335.00
Alsco	Services	871.94
AMBI	Services	872.81
AmrTech	Services	1,636.73
AppldCncpts	Goods	7,117.50
AqSmrt	Goods	158,062.50
Ardurra	Services	32,201.35
AT&T	Services	17,428.56
AtlntcElctrc	Services	33,014.40

Atlas	Goods	3,954.00
AtlasRepr	Services	120.80
AtlasPrem	Services	43.76
BRocksvold	Reimb	95.00
BWilladson	Reimb	113.32
BrgmEllngsn	Goods	395.96
BslnEngr	Services	26,103.68
BlkHillsEnrgy	Utilities	29,548.75
BrntagPac	Goods	56,699.96
BrkBtts	Goods	1,100.00
BrcRsch	Serivces	93.60
CptlBusnsSystem	Services	61.80
CsprStrTrb	Services	140.00
CsprTire	Services	1,789.00
CntryLnk	Utilities	15,580.79
CtyCspr	Services	616,074.59
CivicPlus	Goods	5,121.10
CMITeco	Services	42,610.93
CommTech	Services	8,046.55
Cnvrgn	Goods	9,952.38
CoreMain	Goods	3,921.00
CPU	Goods	7,845.00
CrwnCnstrctn	Services	5,372.25
DckrAuto	Services	132.50
Dell	Goods	41.12
DbIDWld	Services	3,155.00
DPCIndstrs	Goods	13,219.45
DrvrChk	Service	757.91
DynmcCntrls	Services	10,964.10
E&FTowng	Services	170.00
E-SPrss	Services	11,116.15
EnrgyLabs	Services	2,335.00
ExpSvcs	Services	2,321.46
FlcnPmp	Services	15,112.06
FlsbrgHolt&Ullevig	Services	7,876.15
FIB	Goods/Invstmnts	162.00
Galls	Goods	746.30

GllttStCntr	Goods	8,217.16
Grngr	Goods	389.53
GrrrMotr	Services	149,104.00
GSGArchtr	Services	7,708.20
Haass	Services	1,500.00
Hach	Goods	129.54
HrvrdDrugGrp	Goods	1,522.40
HllhsW	Goods	150.07
Hollnd&Hart	Services	1,500.00
Homax	Goods	59,754.89
HydrOpt	Services	200.00
IecUS	Services	5,560.00
IME	Services	273.90
IndstrlPrdcts	Goods	8,493.18
IndstrlScrn	Services	105.00
Instltn&Svc	Services	5,985.06
JmsBrcMcG	Goods	358.72
JDCInvstgtns	Services	2,400.00
JohnnyApplseed	Services	4,485.00
JSimms	Reimb	109.99
KCline	Reimb	40.00
KyhlTch	Goods	3,944.64
KnfRvr	Goods/Services	27,051.29
KubwtrRes	Goods	8,300.00
LSanders	Reimb	143.84
LghtsnsTch	Goods	34,800.00
Lisa'sSpcNSpn	Services	420.00
LongBldgTech	Services	130,870.00
MBratvold	Reimb	220.30
MrvlsEntrtmnt	Services	360.00
MidlndImplmnt	Goods	251.50
MblCnrt	Goods	12,519.83
MonsnJntrlSrvc	Services	6,201.60
Motn&FlowCntrl	Goods	536.23
MotorlaSltns	Services	23,967.67
MtnStLitho	Services	493.82
Napa	Goods	105,148.52

NCSO	Services	19,399.41
Norco	Goods	3,360.51
NWstContr	Goods	920.00
NWstLinings&Geotxtl	Services	470,388.94
NVACsprVet	Services	847.63
OffcShop	Services	79.25
PaceAnlytelSrvcs	Services	852.24
PeakGeosltns	Services	51,141.74
Pepsi	Goods	1,967.58
PstlPros	Services	8,115.39
PrairiePellaWyo	Refund	1,995.57
PrfsnlCIng	Services	1,395.00
RapidFirePrctctn	Services	2,610.00
Reeb	Goods	10,500.00
RpblcPrkng	Services	202.00
RGB	Services	265.00
Ricoh	Services	26.37
RvrOaksComm	Services	895.00
RckyMtnAirSltns	Goods	4,696.11
RckyMtnPwr	Utilities	128,382.32
RootrSwr	Services	2,303.70
Shrts&More	Goods	825.00
ShshnDstr	Services	2,976.00
SshBckCnvs	Goods	225.00
SftDr	Services	367.50
StOfWyo	Services	58,348.76
StellrPrgrmng	Services	3,733.75
SummitFire&Scrty	Services	792.10
TrgtSpeltyPrdcts	Goods	2,914.30
AbyMnfctr	Goods	638.00
ThomsnReutrs	Goods	1,011.84
TopOffc	Goods	172.27
TwnOfBarNunn	Goods	31.17
TwnSqrMd	Services	600.00
TretoCnstrctn	Services	28,258.72
TriStTrk&Eqpmnt	Services	9,000.00
Tryn-Cmpbl	Services	2,622.58

VeoliaEsTech	Services	12,671.70
VrznWrsls	Services	716.08
VRC	Services	339.67
WbwrSltn	Services	4,788.00
WlbrnSlvn	Services	75.00
WstPlainsEngrng	Services	2,500.00
WstrnMdclAssc	Services	3,560.00
WstrnStFr	Services	2,415.00
WDWldng	Goods	1,300.00
WyoFdBnk	Services	2,500.00
Wyo1stAid	Goods	59.32
WyoMchnry	Services	155,811.28
WWCEngnrng	Services	3,370.00
Total		2,786,207.94

5. COMMUNICATIONS FROM PERSONS PRESENT

Speaking to Council were: Ross Schriffman and Carol Chapin regarding concerns about regulations and inspections of the Wellspring Health Access clinic.

6.A. ESTABLISH DATE OF PUBLIC HEARINGS

Moved by Vice Mayor Pacheco, seconded by Councilor Pollock, to, by minute action:

1. Establish July 18, 2023, as the public hearing date for consideration of:
  - a. An annexation, plat, and zoning request creating the JTL Group Inc. Addition Subdivision and the associated subdivision agreement;
  - b. An annexation, plat, and zoning request to create the Elkhorn Village Addition No. 3 Subdivision and the associated subdivision agreement;
  - c. Proposed changes to the City of Casper Ordinances, Chapter 6.04.040, Keeping Pets, Livestock or Fowl, Limitations, Feeding of Non-Domesticated Animals Prohibited;
  - d. An ordinance in support of continuing the fifth cent option general purpose excise tax pursuant to Wyoming Statutes Section 39-15-203(a)(i)(F)(2); and,
2. Establish September 5, 2023, as the public hearing date for consideration of:
  - a. A resolution to determine if the annexation of 4.78-acres, more or less, creating the JTL Group Inc. Addition Subdivision, complies with W.S.§15-1-402; and,
  - b. A resolution to determine if the annexation of 0.85-acres being incorporated into the proposed Elkhorn Village Addition No. 3 Subdivision complies with W.S.§15-1-402.

Motion passed.

7.A. THIRD READING ORDINANCE

Following ordinance read:

ORDINANCE NO. 10-23  
AN ORDINANCE AMENDING SECTIONS 15.28.010, 15.28.040,  
15.28.170, 15.28.300, 15.28.370 AND 15.28.440 OF THE CASPER  
MUNICIPAL CODE, AND ADOPTING THE 2023 NFPA 70,  
NATIONAL ELECTRICAL CODE (NEC).

Councilor Engebretsen presented the foregoing ordinance for approval on third reading. Seconded by Councilor Cathey. Motion passed.

7.B. THIRD READING ORDINANCE

Following ordinance read:

ORDINANCE NO. 11-23  
AN ORDINANCE CREATING CITY OF CASPER, WYOMING, LOCAL ASSESSMENT DISTRICT NO. 160 (HEREINAFTER CALLED THE "DISTRICT"); ORDERING THE CONSTRUCTION OF IMPROVEMENTS THEREIN; DESCRIBING THE SAME, DIRECTING THE PREPARATION OF PLANS AND SPECIFICATIONS THEREFOR; PROVIDING FOR THE PUBLICATION OF NOTICE TO CONTRACTORS; FIXING THE BOUNDARIES OF SAID DISTRICT; RATIFYING ACTION PREVIOUSLY TAKEN; AND, PRESCRIBING DETAILS IN CONNECTION WITH SAID DISTRICT.

Councilor Engebretsen presented the foregoing ordinance for approval on third reading. Seconded by Councilor Pollock. Motion passed.

8. CONSENT RESOLUTIONS

The following resolutions were considered, by consent agenda:

RESOLUTION NO. 23-132  
A RESOLUTION AUTHORIZING AN AGREEMENT WITH JTL GROUP, INC. DBA KNIFE RIVER, FOR THE COFFMAN AVENUE SKYRIDGE TO W. 25<sup>TH</sup> STREET, PROJECT NO. 19-030.

RESOLUTION NO. 23-135  
A RESOLUTION AUTHORIZING AMENDMENT #1 TO THE LICENSE AGREEMENT WITH NCWPCS MPL 33 – YEAR SITES TOWER HOLDINGS LLC FOR AN EXISTING WIRELESS COMMUNICATION FACILITY LOCATED AT 1903 NORTH POPLAR STREET.

RESOLUTION NO. 23-136  
A RESOLUTION AUTHORIZING AN AGREEMENT WITH MYERS & SONS CONSTRUCTION, LP, FOR THE SAM H. HOBBS WASTEWATER TREATMENT PLANT SECONDARY TREATMENT REHABILITATION, PHASE 2, PROJECT NO. 23-002.

RESOLUTION NO. 23-137  
A RESOLUTION ENTERING INTO AN IMPROVEMENT CONTRACT WITH SCOTT WELLS AND THEA WELLS.

RESOLUTION NO. 23-138  
A RESOLUTION AUTHORIZING AN AGREEMENT WITH TRETO CONSTRUCTION, LLC, FOR THE WESTRIDGE IMPROVEMENTS PHASE 1, PROJECT NO. 21-065.

RESOLUTION NO. 23-139

A RESOLUTION AUTHORIZING AN AGREEMENT WITH PINNACLE CONSTRUCTION, INC., FOR THE FIRE STATION NO. 3 ROOF REPLACEMENT, PROJECT NO. 19-034.

RESOLUTION NO. 23-140

A RESOLUTION AUTHORIZING A PROCUREMENT OF GOODS AGREEMENT WITH Z&M ENTERPRISE, LLC, FOR UV DISINFECTION SYSTEM COMPONENTS FOR USE AT THE SAM H. HOBBS WASTEWATER TREATMENT PLANT.

RESOLUTION NO. 23-141

A RESOLUTION AUTHORIZING AMENDMENT NO. 1 TO THE REVOCABLE LICENSE AGREEMENT FOR INSTALLATION OF PROTECTIVE BOLLARDS WITH NATRONA COUNTY FOR THE TOWNSEND JUSTICE CENTER.

RESOLUTION NO. 23-142

A RESOLUTION APPROVING THE REPLAT CREATING THE NORTH CASPER ADDITION NO. 3; AND THE ASSOCIATED SUBDIVISION AGREEMENT.

RESOLUTION NO. 23-143

A RESOLUTION AUTHORIZING ACCEPTANCE OF A GRANT FROM THE WYOMING GOVERNOR'S BIG GAME LICENSE COALITION.

RESOLUTION NO. 23-144

A RESOLUTION AUTHORIZING A LEASE AGREEMENT BETWEEN THE CITY OF CASPER AND CENTRAL WYOMING SENIOR SERVICES, INC.

Councilor Pollock presented the foregoing eleven (11) consent resolutions for adoption. Seconded by Councilor Engebretsen. Motion passed.

9. CONSENT MINUTE ACTION

Moved by Councilor Haskins, seconded by Councilor Pollock, to, by consent minute action authorize the reappointment of Mike Cometto to the Casper-Natrona County Health Department Board. Motion passed.

10. INTRODUCTION OF MEASURES AND PROPOSALS

Councilors spoke on meetings and events they attended as well as matters of public interest. Councilor Bond asked about inspections of medical facilities in Casper. City Attorney Nelson stated he spoke to the State Department of Health, and they do not have a structure for inspecting abortion clinics. Council gave their thumbs up to add medical facility inspections/regulations to a future work session agenda. Councilors addressed the citizens who spoke during public comments, and commented on their personal opinions regarding abortion. Councilor Gamroth stated that he would be interested in looking at harm reduction measures such as increasing access to long-term contraception.

11. ADJOURN INTO EXECUTIVE SESSION

At 6:50 p.m., it was moved by Councilor Bond, seconded by Councilor Cathey, to adjourn into executive session to discuss land acquisition, personnel and litigation. Motion passed.

There being no further business, Mayor Knell asked for a motion to adjourn the executive session. Moved by Councilor Cathey seconded by Councilor Bond at 7:42 pm. Motion Passed.

12. ADJOURNMENT OF REGULAR MEETING

Mayor Knell called for a motion to adjourn the regular meeting. Moved by Councilor Cathey to adjourn the regular Council meeting, seconded by Councilor Bond. Motion passed. The meeting was adjourned at 7:43 p.m.

ATTEST:

CITY OF CASPER, WYOMING  
A Municipal Corporation

---

Fleur Tremel  
City Clerk

---

Bruce Knell  
Mayor